

Town of Otis
Select Board/ Board of Health
Meeting Minutes
Conference Room, 1 North Main Road, Otis, MA
Tuesday, Aug 25, 2026, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: Aug 25, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85706376312?pwd=dvOYXdyjkukg4MRRtTZNzJyBLLjQzB.1>

Meeting ID: 857 0637 6312

Passcode: 407030

Attendance: Terry Gould, Larry Southard, Gary Thomas, Brandi Page, Ross Knowles, John Fletcher, Stacey Schultze, Lisa D'Orazio, Sue Brofman, Diane Provenz and Mr. Chambers.
Zoom: Michael Miller, Mike Kulig, Anne Kulig, abruzzi and Diane Dyer.

Call to Order: 6:30 PM.

Approval of Minutes: The minutes of Aug 11th were approved as written.

Gary asked to make a quick statement. He explained he has been criticized for certain decisions when he was Chair and wanted to follow up and cite MGL Ch. 30A Sec. 20. He asked people to review it and read it aloud for the record.

51 Pine Grove Ridge, Septic Upgrade: Anne Kulig was present for this item and explained the current conditions. The property currently has a tight tank which they want to upgrade to a jet/drift dispersal system with onsite disposal. The property did perc and is a narrow lot. They are recommending a surveyor plot the points of the system because they are within five feet of the property line. They received Conservation approval the previous evening. They are over 100' from all wells except the subject parcel and that is 86'. The abutter was present and had no objections. The Board reviewed and had no concerns. Terry made a motion to approve with the condition the old tank is to be removed. Larry seconded and the motion passed, vote 3-0.

Conduct Policy draft: Brandi had provided the Board with a sample Code of Conduct Policy drafted by M.I.I.A. The Board was good with the purpose of the policy but wants additional time to streamline the enforcement. This will be revisited at a future meeting.

Appointments: Wendy L. had resigned from the MPSC due to time restraints. Terry felt she could not in good conscience support other members from Planning who had submitted interest. Gary asked if we can put a notice out again to draw interest. The four members can continue work in the meantime. Brandi will push out a notice with vacancies. Diane began to raise a point. Terry stated we are not taking public comment on this item. Diane continued to talk regardless. Terry moved on to the next agenda item.

Seasonal Plow Drivers: Brandi asked permission to post an ad for seasonal plow drivers. We have had limited interest in the full-time positions. We did this a few years ago to reinforce the small crew and it worked out. The Board was in agreement. If we aren't able to gain further interest we will have to explore contracting out for snow plowing.

Surplus Equipment: Items were listed on Municibid and all but the computer tables sold. Winning bidders will work with Eric to schedule pickup. We will receive \$2,600 for this round. Derek asked the Board to declare the older Western Star truck, an offset flail mower and dozer blade as surplus. The Board approved. Brandi will ask Derek for pictures and firm descriptions so those can be listed. The Board also asked that he investigate the value of the Western Star to establish a minimum bid.

Swap Shop Update: The Board had reviewed a draft of possible rules for the new swap shop. Gary asked if he can work with Eric directly to get this set up and tweak the rules. The Board agreed. We will revisit at an upcoming meeting.

Recent and Upcoming Events: The Fire Department's annual Steak Roast had great attendance and went well. OPT is planning an event at St. Paul's for possible donors on the 30th. Lastly the Food Pantry in collaboration with the Police Department is hosting the annual school supply drive.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: None.

Adjourn: At 7:04 PM.